



Kenya Utalii College

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RE: REFRESHER COURSES FOR THE YEAR 2017

We are pleased to inform you that the training schedules for next year's refresher courses are ready. The courses are foreseen to run between **13th March to 30th June 2017.**

Kenya Utalii College invites you to consider these training programmes for your staff. Attached herewith is a soft copy of the Booklet and Nomination form. Hard copies of nomination forms duly completed by members of staff and endorsed by the employer should be returned so as to reach us not later than **13th January 2017.**

We assure you of our continued support and remain,

Yours faithfully,

P. M. MUINDI
Head of Admissions &
Industrial Training Dept.

D.N. MUTUA
Ag. Director of Studies

Encl: As stated



ISO 9001 : 2008 Certified

"Utumishi na Ukarimu"



Authorised
Training Center

