



COUNTY GOVERNMENT OF KWALE

DEPARTMENT OF AGRICULTURE, LIVESTOCK AND FISHERIES

The county government of Kwale is one of the participating counties in the implementation of the Kenya Marine and Socio Economic Development Program (KEMFSED). The project is implemented under the department of Agriculture Livestock and Fisheries through the County Project Implementation Unit (CPIU).

The CPIU through the KEMFSED Scholarship Committee wishes to recruit competent and qualified persons to fill in the following internship positions in the project

Statistician Interns (1 Post) Vacancy Number: CG/KWL/ALF/KEMFSED /HR/1/016 and
Communication officer-Interns (1 Post) Vacancy Number: CG/KWL/ALF/KEMFSED /HR/1/016

The two will be reporting to the County Project Coordinator.

Preamble

The Government of Kenya (Go) with support from the World Bank is implementing the Kenya Marine Fisheries and Socio-Economic Development (KEMFSED) project, through State Department for Fisheries, Aquaculture, and Blue Economy (SDFA&BE). The project aims at supporting the country in its efforts to leverage emerging opportunities in the Blue Economy. KEMFSED project will run for five years (July, 2020 - June, 2025). The Project Development Objective (PDO) for implementation of livelihood activities in coastal communities is to improve management of priority fisheries and mariculture and increase access to complementary

- a) Component 1: **Governance and Management of Marine Fisheries** will focus on improving the management of marine fisheries in Kenyan waters. In furtherance of the same Project Development Objective (PDO), fisheries governance interventions will be promoted through strengthened co- management of near shore fisheries, and infrastructure development to support the management of fisheries at both the national and county levels.
- b) Component 2: **Coastal Community Empowerment and Livelihoods** will contribute to the PDO by strengthening livelihoods in coastal communities through a combination of technical and financial support for the implementation of livelihood, social welfare, and environmental subprojects; provision of scholarship grants and complementary capacity building and mentoring of beneficiaries;
- c) Component 3: **Project Management** this Component will finance support for project management at both national and county levels to ensure coordinated and timely execution of project activities. The KEMFSED project, will be implemented in Kenya's coastal counties namely Kwale, Mombasa, Kilifi, Tana River, and Lamu, will strengthen the management of fisheries that are priority to coastal livelihoods, thereby securing stocks at sustainable levels of harvesting. At the same time, the project will strengthen coastal households' access to complementary livelihood activities toward diversifying sources of household income to reduce dependence on capture fisheries. By better managing and conserving marine and inland water resources, reducing illegal fishing activity, and enhancing the value of the fish products in the value chains, the sector is expected to enhance its contribution to the overall economy.



The objectives of the internship programme are:

- To promote learning and enrichment of knowledge by providing opportunities for talented and promising students to carry on their academic and professional pursuits;
- To prepare young scholars for their definite role in the management of coastal and marine resources;
- Provide mentorship for students to understand and undertake tasks that are relevant to the Project results framework and objectives.

POSITION: Statistician CG/KWL/ALF/KEMFSED/HR/1/016

DEPARTMENT: Kwale County Department of Agriculture Livestock and Fisheries On Behalf Of the State Department for Fisheries, Aquaculture & Blue Economy (SDFA-BE)

PROJECT NAME: Kenya Marine Fisheries & Socio-Economic Development Project (KEMFSED)

LOCATION: Kwale County, CPIU Office

EXPECTED START DATE OF ASSIGNMENT: 1st July 2022

NO. OF POST: 1

Purpose and Scope of Assignment

This opportunity is critical as there may be a need to bridge the capacity needs at the county level and can be used to provide students with hands on experience in the different fields. The purpose of the interns is to support the CPIU to ensure timely implementation of planned component 2 community-led and demand-driven interventions while carrying out community activities. The project provides a full range of data collection, management and processing services to meet the needs for analysis and report writing. In this context Kwale County KEMFSED project implementation unit is seeking the services of a highly motivated, interested, competent and dynamic students who have completed a masters, first degree or diploma from a recognized university and are interested in pursuing a career in statistics and data management to support and strengthen the County Project Coordination Unit (CPIU) in the implementation of the Kenya Marine Fisheries Socioeconomic Development Project within the county.

Internship Support

The internship programme provides financial support to cater for transport, lunch and airtime costs all valued at approximately KES 20,000 per month. However, support during field visits will be provided in terms of daily subsistence allowance based on the agreed allowance structure for the project.

Terms of Service

The internship opportunity is a six months contract renewable based on performance.

Duties and Responsibilities:

- Collecting, entering, cleaning, analyzing and interpreting data.
- Populating tables and generating statistical reports for presentation to project stakeholders
- Guide the CPIU in designing processes for data collection
- Assist the CPIU in drawing survey questionnaires



- Writing and submitting reports on specific assignments
- Undertaking any other duties assigned by the CPC.

Requirements for appointment:

- Must be a Kenyan citizen and domiciled in the county for at least 10 years.
- The parent / guardian of the applicant must have been domiciled in the county for not less than 10 years.
- Must be below 35 years of age.
- Must have attained a masters, bachelors or a diploma in statistics/applied statistics, mathematics, economics or a related qualifications from an accredited institution or university
- Must be equipped with a strong background in qualitative and quantitative methods of handling data
- Effective communication and interpersonal skills
- Knowledge and ability to gather, analyze and interpret data
- Proficiency in data analysis using statistical packages e.g. MS-Excel, SPSS, STATA and any other related qualification will be an added advantage.
- Ability to populate tables, and generate statistical reports
- Knowledge and ability to design and system programming of questionnaires
- High level reliability and integrity qualities.

Intern's reporting obligations and work base

The Intern will be engaged on full time basis and based on agreed work schedule at the negotiation stage. She/he will report to the County Project Coordinator (CPC) and will be expected to work on a day to day basis with the CPIU team members and other relevant departments implementing the project.

POSITION: Communication Officer - CG/KWL/ALF/KEMFSED/HR/1/016

DEPARTMENT: Kwale County Department of Agriculture Livestock and Fisheries On Behalf Of the State Department for Fisheries, Aquaculture & Blue Economy (SDFA-BE)

PROJECT NAME: Kenya Marine Fisheries & Socio-Economic Development Project (KEMFSED)

LOCATION: Kwale County, CPIU Office

EXPECTED START DATE OF ASSIGNMENT: 1st July 2022

NO. OF POST: 1

Purpose and Scope of Assignment

Applications are invited for suitable qualified candidates for the post of Communication Officer for the KEMFSED kwale county CPIU. The purpose of the interns is to support the CPIU to ensure timely, organized and swift implementation of project activities. The position assumes the primary responsibility for planning, developing and implementing communication strategies to promote successful implementation of the KEMFSED project within the county. The intern will also be responsible for developing partnerships and networks with other project stakeholders for efficient dissemination of information and awareness creation about project programs and activities.

Internship Support



The internship programme provides financial support to cater for transport, lunch and airtime costs all valued at approximately KES 20,000 per month. However, support during field visits will be provided in terms of daily subsistence allowance based on the agreed allowance structure for the project.

Terms of Service

The internship opportunity is a six months contract renewable based on performance.

Duties and Responsibilities:

- The communication officer will work closely with the CPIU to ensure relevant project materials are developed and disseminated to relevant target groups through relevant media and network channels.
- The Communication officer will develop and maintain contact information, materials and relationships with relevant project stakeholders within and outside the county to increase of coverage of project implementation status
- The Communication officer will be responsible for designing of project posters and publications
- The officer will be responsible for drafting, editing and releasing project advocacy materials and articles
- The communication officer will facilitate photography and video coverage and footage as appropriate
- The officer will monitor and evaluate the use and effectiveness of project media materials, maintain a library of media coverage and clippings etc.
- The communication officer will develop and maintain county project social media sites (Facebook, Twitter, YouTube etc.) for daily monitoring, posting and content development.
- The officer will be responsible for timely and quality production of advocacy and branding of project materials such as picture stories and videos etc.
- The communication officer will develop and archive communication materials including digital publications, photography, audio-visual materials, clippings etc.
- The communication officer will assist in developing visit brochures and cards and support the CPIU in preparation of information kits for visiting project donors and high profile guests/visitors.
- The communication officer will support organization of project workshops, seminars, campaigns, events and project review meetings including agendas and minutes.
- She/he will be responsible for monitoring and evaluating the impact of communication materials and advocacy events/campaigns to target audience

Requirements for appointment:

- Must be a Kenyan citizen and domiciled in the county for at least 10 years.
- A holder of Masters, Bachelor's degree or diploma in communication, journalism, public relations or any other relevant field from any accredited institution
- The candidate should be able to work independently with minimum supervision. Demonstrated and extensive social media experience is an added advantage.
- Excellent written and oral communication skills and proficiency in English and Kiswahili are required



- He/she should have advanced knowledge of MS Office (Word, PowerPoint, Excel and Publisher)
- Candidates with basic design and layout skills in using Adobe Photoshop and PageMaker are an added advantage and other relevant photo and video editing tools.
- The candidate should have high levels of integrity, accountability and punctuality. They should also be willing to work beyond normal working hours and be a good team player

Intern's reporting obligations and work base

The Intern will be engaged on full time basis and based on agreed work schedule at the negotiation stage. She/he will report to the County Project Coordinator (CPC) and will be expected to work on a day to day basis with the CPIU team members and other relevant departments implementing the project.

Note: - 1. All applications should be submitted on or before **Tuesday 28th June 2022 by 4:00Pm** in a sealed envelope clearly marked on the left side the category (position) which they fall and addressed to:-

The Committee Secretary
Kwale County KEMFSED Scholarship Committee
kemfsed.kwalecpiu@gmail.com
P.O. Box 89 – 80400
UKUNDA

Posted or hand delivered at the Kwale County Project Implementation Unit (CPIU) office, Agriculture Mechanization Services Building in Agriculture Compound – Msambweni.

Applicants must attach copies of the following documents:-

- Updated CV
- National Identity Card
- Academic and professional certificates
- Leaving certificates and other testimonials (if any)
- Clearance certificates from the following Government entities:-
- Letter of good conduct

Write a motivation essay (500 – 700 words) detailing interest, and clearly indicate how the internship will benefit the applicant and the larger community.

4. Please visit our official website www.kwalecounty.gov.com for more details on the requirements.
5. People with disability and VMGs are encouraged to apply