



KIPPRA YOUNG PROFESSIONALS PROGRAMME 2023/2024

Ref No. KIPPRA/YP/23/24

In line with The Kenya Institute for Public Policy Research and Analysis (KIPPRA)'s mandate of developing human and institutional capacities for the formulation of medium and long-term strategic perspectives for national development, KIPPRA runs a flagship programme christened Young Professionals (YP). The Institute is therefore inviting applications to fill **thirty (30) KIPPRA-sponsored** and **ten (10) self/institution sponsored vacant positions**. The YP programme will be held both virtually and physically depending on the course and schedule coverage: Rigorous on the job training and course work in the areas of Public Policy Making Process, Law making Process, applied research methods and policy analysis (Research ethics, Concepts, Data and analytical techniques), Governance structures in a Devolved system of Government, Macroeconomic Modeling and Forecasting, Systems of National Accounts and Introduction to Social Accounting Matrix (SAM). By the end of the programme the participants are expected to publish a number of research outputs.

The objective of the YP Programme is to develop young professionals in the area of public policy research and analysis and offer them an opportunity to gain on-the-job experience, expand their knowledge, leadership skills and build professional networks. In the course of the one (1) year programme, Young Professionals are placed in various departments. Applicants are advised to visit our website: www.kippira.or.ke for information on existing departments.

Qualifications for admission to the Programme

For admission into the programme, the following are the *minimum qualifications*:

- i. Master's Degree;
- ii. Be below 35 years of age;
- iii. Be in possession of strong analytical competencies, problem solving capabilities and be results-oriented;
- iv. Be computer literate including knowledge in statistical packages (STATA, SPSS, E-VIEWS);

Additional considerations:

- v. Should possess interpersonal and communication skills;
- vi. Be fluent in English;
- vii. Be persons legally living in the country at the time of participating in the programme

In addition to the qualifications set above, successful Candidates will be required to obtain and submit copies of clearance certificates from the following Agencies:

- Ethics and Anti-Corruption Commission (EACC)
- Directorate of Criminal Investigation (DCI)
- Kenya Revenue Authority (KRA)
- Higher Education Loans Board (HELB)
- Credit Reference Bureau (CRB)

- Applicants from the **Public Sector** will be **required** to submit an **endorsement letter from the Principal Secretary/County Secretary/CEO of their respective Ministry, County Department or Agency respectively.**
- Non-Kenyans will be required to provide proof of a permit to live in the Country

NOTE

1. **DO NOT** indicate the preferred department for placement.
2. **INCOMPLETE** applications will not be considered.
3. KIPPRA will **NOT** guarantee employment upon completion of the programme.
4. Once a successful candidate joins this programme, they **MUST** complete it within the stipulated fixed period of (1) one year.
5. **Self/institution sponsored applicants** will be required to **pay in full Ksh. 207,146** before being admitted into the programme.

Applicants are requested to submit a cover letter, CV, copies of certificates & testimonials, and duly filled personal data form which can be downloaded from the Institute's website. All applications must be submitted only in soft copy via email address careers@kippra.or.ke Hard-copy applications will **NOT** be accepted. Applicants are advised to indicate in the **subject line** whether they are **KIPPRA-sponsored or self-sponsored applicants**. All applications should reach the Institute **on or before Monday 17th April 2023 at 11:59:00 hrs.**

Note (advert should run for 21calendar days)

Late applications will not be accepted, and **ONLY** shortlisted candidates will be contacted.

All applications to be addressed to: -

The Executive Director,

The Kenya Institute for Public Policy Research and Analysis,
Upper Hill, Bishop Gardens Towers, 2nd Floor Bishop Road,
P.O. Box 56445, Nairobi, 00200 City Square,
Tel: 0724256096/0736712724

Nairobi, Kenya.

Persons with disabilities are encouraged to apply.

KIPPRA is an equal opportunity employer.

